

June 9, 2015

At a regular meeting of the Board of County Commissioners, Washington County Colorado, held at the Courthouse in Akron, Colorado on the 9th day of June 2015, there were present:

Terry Hart, Chairman	present
David Foy, commissioner	present
Lea Ann Laybourn, commissioner	present
Garland Wahl, clerk of the board	excused (Clerks conference)
Peter 'Larry' Vana, county attorney	present
Val Foutz, assistant to the board	present

The invocation was given by Pastor Jon Acker of the First Baptist Church

The Pledge of Allegiance was recited by those present.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **Agenda** with additions. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **Schedule of Bills for the County** from the General, Road and Bridge, Health Care, TV Translator, Landfill, Capital Expenditure, and Justice Center, payables for June 9, 2015 with a value of \$129,524.28. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the **Schedule of Bills for the Nursing Home** for June 9, 2015 with a value of \$16,849.60. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the **Schedule of Bills for Pioneer Haven** for June 9, 2015 with a value of \$2613.92. On roll call vote, all votes being yes, the motion passed.

Brenda Rhea, **Nursing Home Administrator**, reported there are 27 residents in the Nursing Home. I have a display board to take to the Chamber of Commerce picnic tonight. With the Housing Authority's help, we purchased two laptop computers with our memorial money. They are set up and we are using them. On Thursday I am going with Chris to the construction meeting for the Green House. I have a lot of questions to ask.

I am submitting two letters to the Commissioners for approval to pay for education for two employees to become CNA's.

I am submitting my job descriptions for all the Nursing Home departments

Administrator – Chris Packer

- I had an email From Paul Engle from Amerisco wanting to redo an energy study for the buildings that was done in 2007.

- He wants to gather up bills for last 7 years to see if he can do a study to save costs. It would require a good deal of manpower and time to get the information together.
- A person under the age of 17 wanted to apply for a mowing job. This person thought he was given the job. We cannot pay anyone under 18 or they become an employee.
- Discussed possible site for proposed County tower
- Discussed request from Company in Nebraska called Vistabeam to lease space on our TV Translator towers to provide broadband.
- Gary Peterson forwarded a pay request. Chris has worked on information for the Commissioners for discussion.
- Solar Lights - We did not get any bids by the deadline but we did get 2 quotes after the bids closed.
 - Kiel DePue – Solar Lights \$2250.
 - Old School Repair – Solar Lights \$1780 (Lexin Brent)
- Electrical Bids - We did not get any bids by the deadline so I would like to inquire about an option to trade labor for putting in RV hookups for allowing the workers to use the spaces to stay while they are working on the Nursing Home.
- Road RR - Speed study is going to be \$2823.00 if we do classification and speed it would be \$4120.00

It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to do the **Speed and Classification Study for County road RR** not to exceed \$4120.00. On roll call vote, all votes being yes, the motion passed.

- On Thursday the roofers will need to move carport on south side of building and parking lot will be unusable on south side of building.
- Discussion of hiring process, application process; chain of command; review of paperwork flow and security of documents.

Val Foutz, **Zoning Official** presentation

- In the future there is a possibility of three Use by Special Review applications.
 - Viaero is putting in a pole with antennae on it to boost the signal at the border of Washington County, hopefully to address the dead spot there.
 - Verizon has to move off of Y-W's tower west of Akron by this time next year so they are putting up their own tower on the same property.
 - Y-W is anticipating building a sub-station near Lindon which will be a Use by Special Review /Location & Extent.
- One of the Planning & Zoning members had some inquiries about property on Grand Ave that is in the County accumulating a large amount of junk cars and boats and asked if the County could do anything. The Commissioners recommended the Attorney write a friendly letter inquiring what the landowner intention is as to the use of the property to see if they need to apply for a permit.

Attorney: Larry Vana

Presented Policy for disposal of fixed assets /surplus property.

RESOLUTION 87-2015

Resolution 87-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn after discussion to approve the Fixed Asset / Surplus Property Disposal Policy and form pursuant to the terms as contained therein.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 9th day of June, 2015, by Commissioner Foy who moved its adoption. The motion was seconded by Commissioner Laybourn and on roll call vote, all votes being yes, the resolution was adopted.

FIXED ASSET / SURPLUS PROPERTY

DISPOSAL POLICY

RESOLUTION 87-2015

POLICY:

It shall be the policy of the Board of County Commissioners to dispose of County surplus property in a manner which maximizes the economic benefit to the citizens of Washington County by utilizing the funds obtained to offset current expenditures. In addition by utilizing this policy the County auditor will be able to track these unbudgeted revenues and provide data relating to same.

SCOPE:

All fixed assets which are to be disposed of shall be subject to this policy. This includes but is not limited to machinery, equipment, office furniture, vehicles, electronic equipment, etc.

PROCEDURES:

1. Initial action to dispose of fixed assets and surplus property at the same time requires that the Elected Official or Department Head advise the County Administrator that the property is no longer required for the operation of that office or department. Advisement should be made using the attached Request Form which will be available in the Commissioners' Office.

2. The County Administrator during his weekly report to the Board shall disclose receipt of the request and provide a copy to the Board. After discussion, the Board may require that the Elected Official / Department Head meet with them to discuss the possible methods of disposal. Acceptable disposal methods shall be an auction, public sales event such as an annual "county garage sale", private sale if approved by all three commissioners at a regularly scheduled meeting, or sale after a published notice accepting bids, and / or a transfer to a different department.

3. After the Board has made a determination of how the property should be disposed of, they shall adopt a resolution regarding the action to be taken pursuant to Colorado Revised Statutes 30-11-101 1(c) and 30-11-107 1(a) regarding disposal of county / public property. This resolution shall be of record and available for annual auditing purposes.

4. It shall be the responsibility of the County Administrator to acknowledge receipt of the revenues received from the disposal of fixed assets during the annual year end budget adjustments as these monies shall be considered unanticipated revenues.

Y-W Electric Association: Terry Hall and Andy Molt appeared before the Commissioners to discuss the lease they are negotiating for the TV translator tower also known as the Gulley Tower. Y-W will write up the necessary draft lease agreement(s). Terry Hall mentioned in looking over the County lease with the Gulley's it appeared that if Y-W wants to erect a radio shed then Y-W may need landowner approval. The lease also indicates that the use of the tower not interfere with use of land so the County may have to get the landowners approval for a radio shed.

Terry Hart asked when construction would be complete. Terry Hall replied some will be complete this fall some will be a year out. The Commissioners asked if anything else could go on the tower when Y-W was done. Terry Hall said another stress test could be done through the engineering they have in place now by just sending the information to them and they could give the contact information to any company inquiring about using the tower that the County authorizes to have it.

A letter was sent to the Yuma County Commissioners, Washington Yuma Counties Emergency Telephone Authority Board, and the Washington Yuma Counties Combined Board of Directors regarding the potential withdrawal of Washington County from the #911 Intergovernmental Agreement.

Jarred Jefferson – Discussion on impact if a fence was built on the section line between his farmland and his neighbor's pasture. Jarred said FSA came out and measured the area but at this time no survey has been done by either party. Commissioners confirmed that if a road were ever needed then the fence would have to be removed.

RESOLUTION 88-2015

WHEREAS, pursuant to C.R.S. 30-11-101 (d), the Board has the authority to “make all contracts” in relation to the concerns necessary to exercise the corporate and administrative powers of the County; and

WHEREAS, pursuant to C.R.S. 30-11-104 (1)(a) the Board has the authority and responsibility to keep County property in good repair; and

WHEREAS, the Board has determined to seek bids relating to the placement of three solar lamps at the Washington County Fairgrounds Complex; and

WHEREAS, the Board directed the County Administrator to solicit bids for said construction; and

WHEREAS, the request for bids in relation to this matter was published in the County’s legal newspaper, the Akron News Reporter on May 13th and May 20th and also the Otis Telegraph on this same date; and

WHEREAS, the bid period closed on May 29, 2015 and the County had received no bids; and

WHEREAS, subsequently the administrator received two late bids and based upon the review of those late bids as received and opened on this date, at the regular Board hearing, the Board determined to take the following action.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY as follows:

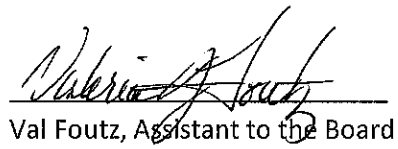
1. The Board hereby awards the bid to Lexin Brent d/b/a Old School Repair. This proposal is the lowest of the two bidders and is the most responsible bid and in the best interests of Washington County.
2. Based upon the aforementioned, the County awards the bid to said firm in the maximum amount of \$1,780.00.
3. The Clerk to the Board is hereby directed to forward a copy of this Resolution to Old School Repair as the successful bidder to show the action taken by the Board on this date.
4. Approval of this bid is subject to the Contractor completing the work by July 12, 2015.

The foregoing Resolution was presented at a regular meeting of the Washington County Commissioners held on the 9th day of June, 2015 by Commissioner Laybourn who moved its

adoption. The motion was seconded by Commissioner Foy and on roll call vote, all votes being yes, the Resolution was adopted.

The Commissioners discussed some ideas for restructuring their meetings

There being no further business the meeting was adjourned.


Val Foutz, Assistant to the Board


Terry Hart, Chairperson Board of County Commissioners.